

List of documents required for Indian Custom Clearance as well as Nepal Custom Clearance

[Updated on 05-02-2020]

SL No.	Scheme/Item	Documents required from Consignor	Documents required from Consignee
1	General Trading (Export by Traders)	• GST Invoice (3 Copies)	• Income Tax Registration Copy
		• Packing List (3 Copies)	• Vat Registration Copy
		• Import Export code Certificate Copy	• Industrial Registration Copy
		• Authority Letter in F/O Clearing Agent	• Exim Code
		• LUT/ARN	• Authority letter for custom clearance in favour of Nepal Custom Clearing Agent
		• Ad Code issued by the Bank	• Bank Documents
2	Export by Manufacturers in USD (\$)	• GST Invoice	• Income Tax Registration Copy
		• Packaging List -1 Copy	• Vat Registration Copy
		• Certificate of Origin	• Industrial Registration Copy
		• IEC Certificate Copy	• Letter of Credit
		• Commercial Invoice for USD (\$)	• Delivery order issued by the bank
		• L\C	• Exim Code
		• Performa Invoice	• Authority letter for custom clearance in favour of Nepal Custom Clearing Agent
		• Copy of A.D. code issue by the bank	
		• Authority letter in Favour of CHA	
• LUT/ARN			
3	Draw Back Scheme Under USD (\$)	• GST Invoice (4 Copies)	• PAN
		• Excise Invoice (Duplicate for Transporter)	• Authority Letter & Delivery order issued by the bank
		• IEC No.	• Exim Code
		• Commercial Invoice (4 Copies)	
		• Packaging List (4 Copies)	
		• Authority Letter addressing Land Custom Station Authorizing CHA,	
		• Certificate of Origin,	
		• Test Report,	
		• ISO Certificate,	
		• Performa Invoice,	
		• L.C. (Letter of Credit)	
		• Draw Back Declaration with DBK Sl. No.	
		• Copy of A.D. code issued by the bank	
		• Authority letter in Favpur of CHA.	
• LUT/ARN			
4	DES Scheme	• Excise Invoice (Duplicate for Transporter)	• PAN
		• IEC No.	• Authority Letter & Bank D.O
		• Commercial Invoice (4 Copies)	• Exim Code

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		• Packaging List (4 Copies)	
		• Authority Letter addressing Land Custom Station Authorizing CHA,	
		• Certificate of Origin,	
		• Test Report	
		• ISO Certificate,	
		• Performa Invoice,	
		• L.C. (Letter of Credit)	
		• DES Declaration with DES Sl. No.,	
		• Advance License Copy	
		• Bill of Export (Org., Dup., & Triplicate)	
		• AD Code of Banker`s of Exporters	
		• Authority letter in Favour of CHA	
		• LUT/ARN	
5	Chasis (New)	• GST Bill	• PAN
		• IEC No.	• Authority Letter & a Letter from The Ministry of Transportation of Nepal
		• Packaging List	• Exim Code
		• AD Code	
		• LUT	
6	Medicine	• GST Bill, Packing List	• PAN
		• Test Report	• Authority Letter
		• Medicine declaration	• DDA
		• IEC Code	• Exim Code
		• AD Code	
		• LUT/ARN	
		• Authority letter in favour of CHA	